



**MASSEY UNIVERSITY PHD SCHOLARSHIP IN
LIFE CYCLE ASSESSMENT/MANAGEMENT FOR THE BUILDING SECTOR**

APPLICATION FORM:

This form must reach Kate Saxton at the New Zealand Life Cycle Management Centre (NZLCM),
k.r.saxton@massey.ac.nz by **12th May 2013**

Note: It is the responsibility of applicants to provide all the information requested.

TO BE COMPLETED BY THE APPLICANT

PERSONAL DETAILS

Name in full:

Address:

Telephone:

Mobile:

*Email address:

(*Notification will be by email)

COUNTRY OF CITIZENSHIP:

If you are not a New Zealand Citizen or permanent resident or you have qualifications from an overseas university, please read and, if applicable, complete page 4 of the application.

COVER LETTER

Please write a cover letter (up to two pages) and submit it with this application. You should outline your research interests and indicate which one of the following two research topics you would most like to undertake:

- Use of Life Cycle Assessment (LCA) to evaluate strategies for refurbishment of New Zealand offices.
- Enablers and barriers for New Zealand Small to Medium Sized Enterprises (SMEs) in the building and construction sector to engage with environmental profiling.

TERTIARY EDUCATIONAL RECORD

| Institution | Place & Country | Years Attended | | Degrees, Diplomas or Certificates gained |
|-------------|-----------------|----------------|----|--|
| | | From | To | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

ACADEMIC RECORD

If you have studied at a New Zealand University other than Massey University, or overseas, you must provide a certified copy of your Academic Record for that study. If all your study has been at Massey University you are not required to provide an Academic Record. If English is not the first language at the institution(s) at which you studied, you must provide a certified translation of your Academic Record for that study. Please see page 5 for further details.

CURRICULUM VITAE

Please attach a brief (2 page maximum) Academic CV including previous research experience relevant to this application and any publications, if any.

DECLARATION

I consent to:

- *The disclosure of personal information I have provided on this form, to staff within Massey University, BRANZ and the NZLCM Centre, for the purpose of assessing my application for a scholarship.*
- *The NZLCM Centre, obtaining any personal information about me from any third party which it considers relevant for the purpose of this application.*
- *Publication of my name and details of any scholarship which I am awarded.*

Date:

Signature:

CHECKLIST

For Applicant to Complete

Application form signed by Applicant

Cover Letter

Certified Academic Record attached if studied at a University other than Massey University

Certified translation of Academic Record attached if studies are from a non English medium institution

Page 4 completed for applicants with overseas qualifications

Academic CV

Incomplete Applications will NOT be considered

ADVICE TO APPLICANTS

All applications must be received by the date shown on the front of the application form. No undertaking is given to accept late applications.

You can send all of your documents via email to Kate Saxton k.r.saxton@massey.ac.nz . Should verified copies of your transcripts be required, we will request these separately.

IF YOU ARE SENDING A HARD COPY, PLEASE DO NOT –

- Send original documents. Send only copies that have been certified by a Justice of the Peace, a member of clergy or a staff member at the NZLCM Centre.
- Put your application into any sort of folder. Simply attach all pages with one staple in the top left-hand corner. All pages should be A4 size and single sided.

Hard copies can be sent by **30th April 2013** to:

Attention: Kate Saxton
Centre Coordinator, NZLCM
C/-Institute of Agriculture & Environment
Massey University
Private Bag 11 222
PALMERSTON NORTH 4442
NEW ZEALAND

ADDITIONAL REQUIREMENTS FOR APPLICANTS WITH OVERSEAS QUALIFICATIONS

Applicants who do not have New Zealand Citizenship or Permanent Residency or **whose previous academic study has been undertaken at an overseas university** must provide the following additional information.

PERSONAL DETAILS

Place and country of birth:

Country of citizenship (*if different from place of birth*):

ACADEMIC QUALIFICATIONS

Applicants holding academic qualifications from all countries other than New Zealand, Australia, Germany or the United States of America must arrange a course by course evaluation by:

Education Credential Evaluators, Inc.

P O Box 514-070

Milwaukee

Wisconsin 53203-3470

United States of America

Internet Address: <http://www.ece.org>

Telephone: +1 414 289 3400

Facsimile: +1 414 289 3411

Email: Eval@ece.org

Applicants are required to pay for the **course by course evaluation**, with the applicant and the University each receiving a copy of the resulting evaluation report. For applicants with overseas qualifications who are awarded a Massey University Doctoral Scholarship, a one off payment of up to NZ\$250.00 will be made towards reimbursement of the cost of the evaluation report. Successful applicants will need to provide proof of payment (i.e. a receipt), in order for reimbursement to be made with the first monthly stipend.

Date applied for Education Credential Evaluation (*if applicable*):

APPLICANTS WITH TERTIARY QUALIFICATIONS WITHOUT GRADES

If your degree is from a University which does not supply grades, to assist the committee in evaluating your application, you must supply evidence of relative attainment e.g. statements from previous supervisor/s, thesis examination reports, or other equivalent peer review.

APPLICANTS WITH TERTIARY QUALIFICATIONS GAINED OUTSIDE NEW ZEALAND

Applicants must apply for, or have been granted, admission *ed eundem statum* at the time of making this scholarship application.

ACADEMIC QUALIFICATIONS FROM INSTITUTIONS WHERE ENGLISH IS NOT THE FIRST LANGUAGE

If the applicant's previous study was at an institution at which English is not the first language, applicants are required to provide a certified translation of their academic record from that institution.

Students whose qualifications are from an institution where English is not the first language may also be required to obtain IELTS certification, as required by Massey University International Admission Requirements.

Applications will not be considered unless all the above documentation has been received.

NOTE FOR INTERNATIONAL APPLICANTS

International applicants must apply for admission to Massey University on a separate application form available from the International Office, Private Bag 11 222, Palmerston North 4442, New Zealand. Email: international@massey.ac.nz

Please note that successful scholarship applicants will still be subject to successful admission to Massey University. Admission requirements can be obtained from the International Office.